



Autonomy

Consultant

We are looking for someone to join our small, friendly team in order to work on our workplace consultancy projects, focusing particularly on delivering shorter working weeks for organisations of all kinds.

Job summary

Job title: Consultant

Reports to: Director of Consultancy and other team members

Job purpose: To work with Autonomy's consultancy team to deliver four-day week trials and other 'future of work' initiatives

Ideal candidate: A motivated, highly-organised team player, who has excellent written and verbal communication skills. You are comfortable working across multiple projects simultaneously, delivering a range of tasks such as stakeholder engagement, project management, business development and report-writing.

You have previously worked as part of a small team and would be excited by the opportunity to work within an organisation researching and advocating for social, environmental and economic change.

Salary: **£28,000 FTE** (pro rata), with a view to increasing salary within 1 year

Hours: 3 or 4 days per week (24 - 32 hours, depending on what is agreed)¹

Contract length: 12 months (3 month probation period) with a view to becoming a permanent member of the Autonomy team.

¹ **Note:** Autonomy is a four-day week employer, which means that a 32 hour week is our Full Time Equivalent.

Your duties and responsibilities

Project Delivery, stakeholder engagement and business development

- You will be a core team member, delivering a full-range of consultancy services for Autonomy's clients in the private, public and third sectors.
 - You will be working with different members of the Autonomy team - from our comms lead, to our Data Unit, as well as fellow consultants.
 - You will support our business development, identifying and pursuing new leads for our consultancy services.
 - You will conduct and support the delivery of interviews, workshops, surveys and focus groups with a variety of stakeholders.
 - You will analyse qualitative and quantitative data during consultancy projects.
 - You will work with collaborators on working time reduction across Europe and globally.
 - Dependent on experience, you may be responsible for the management of consultancy projects, ensuring services are delivered on budget and on schedule.
 - You will likely support Autonomy's work in other areas, including organising events and writing funding bids.
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Person Specification

Essential

Experience

- Experience in a research or policy environment
- Experience working quickly, occasionally to tight deadlines

Education

- Undergraduate degree in a humanities or social science subject

OR

- 3-5 years of demonstrable relevant experience

Knowledge and Interests

- A commitment to social, environmental and economic justice
- An ability to communicate clearly and personably in verbal and written formats
- An ability to independently plan and organise your workload, in line with agreed standards and deadlines, as well as adapt to new priorities
- An ability to work collaboratively with others and keep relevant team members informed as to progress
- An interest in politics, economics and the role of research in shaping agendas
- An eye for detail

Desirable

Experience

- Previous experience working in a consultancy or related organisation
- Previous project management experience

Knowledge and Interests

- Knowledge of Autonomy's previous output
- Familiarity with the think tank sector
- Familiarity with a range of industries and their composition

We encourage early career professionals and recent graduates to apply for the post. What matters most to us are your skills, and your ambition to contribute to change, not merely your credentials.

What is Autonomy?

We are an independent think tank that produces innovative research and policy proposals related to the future of work, climate and welfare. Our audiences are governments, journalists, activists, trade unions and political parties. Our research grounds policy that can function in a world of automation and underemployment, as well as persistent economic inequality and environmental crisis. Our objective is to envisage and communicate a world that moves beyond climate catastrophe, precarity, overwork and mass poverty to one which prioritises democracy, free time, security and sustainability.

Autonomy has established itself as an innovative, nimble research organisation that has had significant impact within public debates around the future of work and climate. Our work has garnered praise from the MPs from a variety of political parties, leading economists and wider social campaigns. Our research regularly appears in [mainstream media](#) of all kinds, from the tabloids to the [World Economic Forum](#).

As part of our outreach work, we engage with a network of campaign groups such as the 4 Day Week Campaign (and its international counterparts), forward-thinking

trade unions as well as events organisations such as the World Transformed. We are also the coordinator of the European Network for the Fair Sharing of Working Time.

We currently have a number of active streams of research. Examples include:

- ❑ **Labour market analysis:** mapping the labour market using granular job market data and web-scraping capabilities.
 - ❑ **Green jobs and industries:** how can we transition to a sustainable economy fastest, with the fewest bottleneck in the labour market?
 - ❑ **Deprivation data:** extending beyond the scope of the Index of Multiple Deprivation.
 - ❑ **Carbon taxation:** what benefits can accrue from fair taxation on carbon consumption?
 - ❑ **Autonomy_Digital:** understand the contours of the digital economy and develop its potential towards more sustainable and empowering horizons.
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How to apply.

Our application process is quite straightforward. Just send a CV (no more than 2 pages) and 1 page statement of interest to **info@autonomy.work** by the deadline.

Application deadline: Friday 21st October 2022

Interviews: Interviews will be held from **24th October** onwards

If you have any questions about the role or are worried about applying please email **india@autonomy.work**

We are committed to providing equal opportunities for everyone regardless of their background. We acknowledge that people from certain backgrounds are under-represented in our sector and we're committed to doing what we can to correct this. We are particularly keen to receive applications from Black, Asian and minority ethnic people; women; people with disabilities; people who identify as being LGTBQIA; people who have a mental health condition; and people who identify as working class or have done so in the past.